

# Printing

All printers have a label <foo> which indicates its subdomain. E.g. foo.cs.uchicago.edu. Please use the domain name indicated by the label when adding a printer.

Rooms 282 and 362 are available for PhD student use. If you are unable to use your UChicago ID card to get into the room, please let your advisor know.

## Printer List

The list below will not necessarily reflect any recent changes. All printers listed below are color printers and support duplexing.

Location	Printer Hostname	Make and Model
Crerar 214	tree2.cs.uchicago.edu	Canon imageFORCE C5170
Crerar 214	sassafras.cs.uchicago.edu	Brother HL-L8260CDW
Crerar 282	basswood.cs.uchicago.edu	HP Color LaserJet M553dn
Crerar 282	willow.cs.uchicago.edu	Xerox WorkCentre 6515N
Crerar 314	persimmon.cs.uchicago.edu	HP Color LaserJet M553dn
Crerar 314	forest.cs.uchicago.edu	Canon imageRUNNER C5170
Crerar 362	timber.cs.uchicago.edu	Canon imageRUNNER ADVANCE DX C3930i
Crerar 362	chinkapin.cs.uchicago.edu	HP Color LaserJet Pro 4201dn

## Finding the Printers

The list above has the building and room location for the printers. You can consult [The Building Maps](#) to learn their locations.

## MacOS

You should be able to add printers via IPP while connected to the uchicago-secure network (VPN counts). If you would like more finishing options, use the printer-specific driver on your Mac. Go to [Printer Drivers](#) page for more instructions.

### Adding a printer

1. Open System Preferences
2. Click Printers & Scanners
3. Click the "+" button
4. Move to the IP tab (Globe icon)
5. Add the printer by typing in its FQDN (e.g. sassafras.cs.uchicago.edu. Printers are labeled with their name)

6. Select "Internet Printing Protocol - IPP" (or AirPrint if on Big Sur)
7. Click "Add" to add the printer to your printer list. The mac may download and install the proper drivers for the printer at this point.

**If you have issues with any of the steps above, please email Techstaff**

From:  
<https://howto.cs.uchicago.edu/> - **How do I?**

Permanent link:  
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Last update: **2026/06/08 09:14**

